

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
September 16, 2014
6:00 pm CST

I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Knobloch
2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.
Absent: None

4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Lopez moved, seconded by Councilmember Knobloch, to accept the Agenda Order with the following additions:

3. c. 2014-3229: Budget Amendment FY2014-200-3 Acquire hummer utility vehicle in the amount of \$3,900 from Keesler surplus.
3. d. Discussion of SPCA funding loss through Diamondhead Property Owner's Association

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

I. **Presentation Agenda**

1. Council Comments
 - a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on October 7, 2014 in Council Chambers located at 5000 Diamondhead Circle.
 - b. Councilmember LaFontaine provided an update of the Solid Waste Authority. He also announced the Household Hazardous Waste Day will be held October 4th from 9:00 a.m. to 1:00 p.m. with the collection site located at Coast Electric Power Association in Kiln.
 - c. Councilmember Knobloch announced Diamondhead Shred-It Day to be held at City Hall October 4th from 9:00 a.m. to noon. He also reported total number golf car decals issued to date recently reached 700. He also stated that officials from the Diamondhead Water & Sewer District toured City Hall earlier that morning.

2. City Manager's Report

Paving work update: Mr. Sullivan is in the process of marking the roads for paving. The earliest the contractor will be available to begin is October 15th.

Improvement of the Dairy Queen Road: Mr. Tindell is working with an appraiser and reported survey work is underway and should be complete this week.

Drainage work beside City Hall: Engineering plans will be ready to review by next Wednesday, September 24th. If approved the advertisement and selection process will take about 60 days.

Stormwater Management Plan: The typographic surveying of all the drainage watersheds is complete and an inventory of existing stormwater facilities requiring an upgrade have been completed. Engineering analysis with recommendations has been completed and will be included in the Plan. The final Plan will be delivered October 15th.

Flag Pole: The pole will be erected next Wednesday, September 24th. An electrician will be here on the same day to install a light on the eve of the building to illuminate the flag at night. I suggest recognition at a Council meeting and a small plaque be added to the base of the flag pole to recognize and honor the donor.

Surplus vehicles: The Police Department received 2 (two) additional surplus Humvees to be used for storm rescue and recovery.

Kahala Assisted Living Facility: Plans have been submitted for review.

During Captain Al Hermann's absence, Sergeant Roland Flowers will assume the tasks and duties beginning September 16, 2014.

Police Report provided by Sergeant Darrell Hughes. Sergeant Hughes reported the City has obtained a total three high-water vehicles for the City. The vehicles were obtained through DLS, Keesler Air Force Base, all recorded mileage less than 75 miles and were purchased at five cents on the dollar.

3. Public Comments on Agenda Items

Janis Floyd addressed the Mayor and Council regarding proposed Resolution 2014-111- Support Exploration of the Interstate Re-Insurance Coastal Band. She urged a favorable vote in support of this initial step in a multi-state effort to restore affordable wind insurance premiums in the Gulf and Atlantic coastal counties.

II. Policy Agenda

1. Approval Minutes

a. Approval of Minutes of September 2, 2014

Councilmember Rech moved, seconded by Councilmember Lopez, to approve the September 2, 2014 Formal Meeting Minutes as presented.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

b. Approval of Minutes of September 9, 2014

Councilmember Lopez moved, seconded by Councilmember Knobloch, to approve the September 9, 2014 Special Meeting Minutes as presented.

Ayes: Lopez, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Abstain: LaFontaine.

MOTION CARRIED

2. Resolutions

- a. **2014-3166**: Resolution 2014-111 – Support Exploration of the Interstate Re-Insurance Coastal Band

Councilmember Lopez moved, seconded by Councilmember LaFontaine, to resolve to support Exploration of the Interstate Re-Insurance Coastal Band (RESOLUTION IS APPENDED AT THE END OF THESE MINUTES AND PART THEREOF)

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2014-3228**: Resolution 2014-112 – Designation of City Manager as Applicant's Agent for obtaining and administering certain federal assistance under the Disaster Relief Act/Robert T. Stafford Disaster Relief and Emergency Assistance Act

Councilmember Lopez moved, seconded by Councilmember Sislow, to designate Clovis Reed, City Manager, Applicant's Agent on behalf of the City of Diamondhead for obtaining and administering certain federal assistance under the Disaster Relief Act/Robert T. Stafford Disaster Relief and Emergency Assistance Act Band (RESOLUTION IS APPENDED AT THE END OF THESE MINUTES AND PART THEREOF)

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

3. Other Actions

- a. **2014-3226**: Approve Municipal Compliance Questionnaire

Councilmember Knobloch moved, seconded by Councilmember Rech, to approve the Municipal Compliance Questionnaire for Year Ended September 30, 2014 (FY14 MUNICIPAL COMPLIANCE QUESTIONNAIRE IS APPENDED AT THE END OF THESE MINUTES AND MADE A PART THEREOF)

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2014-3227**: Discussion/possible action regarding a monthly report for publication in the Diamondhead News

Councilmember LaFontaine moved, seconded by Councilmember Knobloch, to direct the City Manager Reed to prepare and disseminate a monthly press release to the Sea Coast Echo and Diamondhead News

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. **2014-3229:** Budget Amendment 2014-200-3 – \$3,900 Acquire Emergency Vehicle from Keesler Surplus

Councilmember Rech moved, seconded by Councilmember Lopez, to approve Budget Amendment 2014-200-3 – \$3,900 Acquire Emergency Vehicle from Keesler Surplus

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- d. Discussion- Diamondhead SPCA contributions from the Diamondhead Property Owners Association

Councilmember Knobloch stated for the past 10 years DPOA has contributed \$800 monthly to support the SPCA. It was recently announced that funding to the SPCA would be discontinued. Councilmember Knobloch suggested he would like the City to enter into an agreement with the SPCA for the collection of stray animals and begin dialog with DPOA to eliminate the \$1,000 per month currently assessed to the City as rent for the property housing the Public Works Department

III. Routine Agenda

1. Docket of Claims (Claims DKT130844 thru DKT130877) and Payable Register APPKT00176 (Claims DKT130878 thru DKT130880)

Councilmember Lopez moved, seconded by Councilmember Knobloch to approve the Docket of Claims (Claims DKT130844 thru DKT130877) and Payable Register APPKT00176 (with Claims DKT130878 thru DKT130880)

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Document(s) for acceptance into the Official Minutes

Councilmember Lopez moved, seconded by Council Knobloch, to accept and append to the minutes the following documents:

MEMA Correspondence (FEMA-4081-DR-MS #045-19100-00) Hurricane Isaac Closeout

FEMA Correspondence to MEMA (FEMA-4081-DR-MS #045-19100-00) Hurricane Isaac Closeout

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

3. Net Payroll, including benefits and taxes, September 17, 2014 - \$40,965.89

4. August 2014 Financials

IV. Public Comments on Non Agenda Items

Nancy Brashier addressed the Mayor and Council regarding the Diamondhead Water & Sewer District. She stated she was not in favor of the proposed facility and called upon the Mayor and City Council for their support.

EXECUTIVE SESSION

Councilmember Sislow moved, seconded by Councilmember Lopez, to enter into closed session at 6:41 p.m. CST to determine the necessity for an Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Rech moved, seconded by Councilmember Knobloch, to enter into Executive Session for matters relating to potential litigation.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Rech moved, seconded by Councilmember Sislow, to come out of Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

The motion carried and the regular meeting reconvened at 7:19 p.m. CST.

RETURN TO REGULAR SESSION

The City Attorney announced that possible litigation matters were discussed in executive session and no official action was taken while in Executive Session.

V. Adjourn

At 7:20 p.m. CST Councilmember Lopez moved, seconded by Councilmember Rech, to adjourn.

Ayes: Lopez, LaFontaine, Rech, Sislow, Knobloch and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Kristin Ventura
City Clerk